



JOINING REPORT
DGP NETWORK SOLUTIONS PVT. LTD.

To: The Human Resources Department
Company: DGP Network Solutions Pvt. Ltd.

This has reference to my final offer letter for the position of _____.

Pursuant to the offer, I confirm to have joined my duties on _____ As per existing terms and conditions as explained to me now and such other terms and conditions of services as may be applicable from time to time in future, which I consent and agree to abide.

I have read and understand the present terms and service conditions, as applicable to me. It is confirmed that I am not employed at any other organization in any manner, whether part time or whole time and whether paid or unpaid. I have been duly relieved by my previous employer.

Full Name of Employee	_____
Father's / Husband's Name	_____
Date of Birth & Mobile	DOB: ____ / ____ / ____ Mobile: _____
PAN Number	_____
Aadhaar Number	_____
Designation & Department	Desig: _____ Dept: _____
Joining Date & Session	Date: ____ / ____ / 2026 Session: [] Forenoon [] Afternoon
Permanent Address	_____ _____

Mandatory KYC & Academic Dossier Verified by HR: [] 10th / 12th Marksheet [] Degree / Diploma [] Relieving / Exp Letter [] Last 3 Payslips [] Aadhaar / PAN [] Bank Cheque

Signature of Employee
Date: ____ / ____ / 2026 | Place: _____

Authorized Signatory (HR)
Date: ____ / ____ / 2026 | Place: _____